OFFICIAL

FEDERAL CITY PERFORMING ARTS ASSOCIATION, INC.

Meeting
Board of Directors
11Jan87; 1:00 P.M.
Levine School of Music

Present:		Absent:	Also Present:
Bohn	Rettenmaier	Powers	Sisson
Brayton	Reynolds		Trinkley
Cooper	Rosendall		
Herman	Sabacek		Also Present:
Kremer	Van Luyn		H. Cohen
Lester	Ziskind		Hunnicutt
			Rivard
			Thorn
			Waldo

Call to order: 1:15 P.M.

1. Minutes--
COOPER — Moved to accept the minutes, as presented.
CARRIED.

2. Correspondence:
HERMAN — HOLLOWAY will be out this rehearsal period; he is studying for PhD examinations. Ted and Herb will cover.

3. Treasurer's Report:
BOHN — December expenses were: $11186.72
December income was: ca. $21500.00
Money market transfer: $ 9000.00
Money market balance: ca. $19000.00
Checking acct. bal. ca. $12400.00

BOHN — The dues situation is on-track. Accounts are on a card system.
We are now in a position to send out statements.

4. Camputarization: (Doug Thorn, Capital Club)
THORN — Spoke of general system parameters.
Spoke of financial programs.
Spoke of mailing-list programs.
Solicited systems capabilities wish-list form the board. This included:
- Office automation
  - Word processing
  - Mailing lists
- Financial programs
- Spread-sheets
- Inventory systems
- Music writer programs
- Donor records / acknowledgment system
- Ad sales and sales history records
- Sorting on subfields
- Ticket sales
- Data base management system

Final input should be made to POWERS.
Costs and priorities will have to be balanced.
Requested input on what was being donated.

5. Music divsion report:
TRINKLEY — We are on top of most of the music for March.
Much music is available tonight.
Spoke of a guest clinician, Ms. Hardy, again perhaps, who would work with us for 1, or 2 half-rehearsals.

BOHN — Moved that TRINKLEY be permitted spend up to $200.00 to engage a guest clinician for GMCW during the spring season.
CARRIED.

LESTER	Audition announcements are in the Post.
TRINKLEY & KREMER	We have had good response from ads.
TRINKLEY	Next Sunday can be used for late-scheduled auditions. Thanked KREMER and REYNOLDS for their work. We are 99% in place with Amy BURTON, she is reviewing the piece from Candide.
SISSON	Repertoire Advisory Committee will meet in 2 weeks to discuss the June concert. Suggestions on paper are requested.

6. Production:

BRAYTON	Will present report for Dec. concert at next meeting. We sold ca. 1300 tickets. Ad sales are ca. $4.K. Instrumentalsits cost ca. $3.K. Figures are needed for MAR86 and JUN86. RESNICK will produce the March concert FROMM and VAN LUYN will produce June. Presented a budget for "Encore", 27-28MAR87. Seating capacity at UDC is 930.
BOHN	Moved to authorize up to $300.00 for the purchase of materials to have R. RICE make costumes for A. BURTON **CARRIED.**
ROSENDALL	Proposed that $930.00 be added to advertizing for radio spots.
BRAYTON	Moved that the modified tentative budget for "Encore" be approved. **CARRIED.**
BRAYTON	Presented schedule for M.L. King Day at the National. Finale rehearsal 1:00 P.M. 18th GMCW 12.00 Noon 19th
ZISKIND	Spoke of the selected finale pieces and our obligations to concur with the community program.
COOPER	Questioned TRINKLEY about the music.
TRINKLEY	We should decline the procession; it is logistically impossible. There should be no problems with the music; we can sight read it, and will review tonight in rehearsal. Wondered if there would be enough saprano and alto power to balance GMCW. We should do the tech rehearsal 2:-5:30 P.M.
SISSON	We should not be required to do the Monday rehearsal.
HERMAN	Authorized BRAYTON to explain GMCW's position and the logistical problems with the procession, etc. to program Chair.
BOARD	Discussed the DEC87 Concert.
HERMAN	Spoke of the impact of a smaller house on our audience.
TRINKLEY	A third performance would significantly increase cost of musicians.
HERMAN	Requested suggestions for alternate performance location be presented to BRAYTON.

7. Small Ensembles:

TRINKLEY — Small ensemble members should be members of the Chorus; we should not bring in ringers; we should not now sponsor small groups as separate entities; there are major philospohical differences between GMCW and separate performing sensembles.

SABACEK — Spoke to his memo on small ensembles.
The 25%-rule will not change materially the health of any ensemble.

ROSENDALL — This next has to go to the membership.

SISSON — The leaders of the small ensembles are not in support.

HERMAN — Spoke of GMCW and FCPAA and small ensembles.
We are opening the possibility of wider participation.
Small ensembles are different from the chorus.
Wants to give directors some more latitude.

RIVARD — Was not aware that this was going on.
What are we talking about here?
The Music Director should have more to do with membership.

ROSENDALL — The Director should have primary oversight authority.

SABACEK — Moved that the members of the Small Ensembles be drawn from the performing members of the Chorus, and that the previously-approved 25%-rule be withdrawn.
CARRIED.

WALDO — The original policy on small ensembles was that they would raise a percentage of their budget, that they would have a budget, and that ensemble monies would be processed through GMCW.
It was assumed that small ensembles would be earning money to support themselves.

BOARD — Reviewed the HUNNICUTT letter to the Board.

TRINKLEY — There are some valid points.
Takes exception to other points.
Has taken a lassier faire attitude toward small ensembles, and review has been mostly pro forma.
Would like to see and hear small ensemble performance ca. 1 month in advance of presentation.
It is time to tighten up.
Has discussed the leadership of AFGM with RIVARD.

SISSON — Rivard has never been paid.
Nancy NEWELL is AFGM correographer--she gets the checks.
AFGM was never asked to do a fund-raiser.

ROSENDALL — What did TRINKLEY think of the "drag act".

TRINKLEY — Susie Snowflake was OK--I have no problem with it.
We need to be sensitive to church requirements.
Plans to be a stronger presence in small ensembles.

[TRINKLEY, SISSON, KREMER depart for auditions.]

BOARD — Discussed small ensembles

8. GALA IV--the Waldo Proposal:

WALDO — Questioned if we want to even think of GALA IV in 1992 in WASHDC.
The proposal commits the Board to establish a committee to collect information.
Minimal monies are involved/

SABACEK — Moved to establish a committee to research the merits of hosting GALA IV in line with the WALDO memo.
CARRIED.

WALDO — BOWEN, MENNEL, SABACEK, and 1 new member are proposed as committee members.

SABACEK — We have to look for a procedure for funding GALA III in Seattle.

9. Membership:

REYNOLDS — Membership will keep a record of attendence.
Will revise the roster.
Alumni membership will be revived by KREMER.
Membership will be involved as an accessory in the "March on Washington:.
Requested input for March post-concert party.
Membership Committee will meet on 13th, Tuesday.
Is looking to a spring social, such as Hagerstown.

10. Fund Raising:

LESTER — Direct mail, to date: 64 Donations / $4715.00 -- this includes Gamma Mu and some Cap. Club.
Thanked NORTON, SABACEK, and SOBUS for their work.
Wants to look at the process of checks received.
Will meet with CHANDLER on the 21st. on the Cap. Club
Whitman Walker fundraising lists GMCW on the brochure
Golden Gate Choral Foundation--funding of debt for the San Francisco Chorus tour--a $64.K balloon payment is soon due.

ROSENDALL — This is appropriate to the GALA level.

WALDO — We did appeal in the past to members.
Would like to see the Board make a healthy donation--ca. $500. - $1000.00

SABACEK — Proposed a special fund-raiser.

LESTER — Ca. $35.K is needed to make payment.
We have some time to consider our involvement.
Will mention it this evening.

WALDO — We could approach GALA Choruses with a letter and specific planning to give a chunk of money.

SABACEK — Perhaps a collection box at the concerts.

BRAYTON — "No collection shall be made...without the prior written approval...[of UDC]..."
Will apply for that approval.

ROSENDALL — A page and coupon in our program, perhaps.

HERMAN — There are many options

LESTER — SHOVER has resigned as Program Ads Manager.

ROSENDALL — Is willing to assist with pamphlets, templates, and rate sheets.
Our max. program size should be 48 pgs.--that leaves 32 pgs. for advertizing, 4 of which are Cap. Club.
It is time to moderately increase price of ads.

LESTER — Mardi Gras: Dep't. Auditorium is open on the 28th; fee is $2400/night.
$10.00 for 500 is proposed.
The party looks stalled.

HERMAN — High return--low risk is the way to go.

LESTER — Is acknowledging donations.

11. Production and Public Relations:

ROSENDALL — Press releases are done for Holiday success and Grant, and for March to early-deadline people.
Will work with fund-raising for program.
16 pages are set aside for editorial, 32 for ads.

12. Capital Club:

SABACEK — Executive committee will meet on the 13th.

13. Long-Range Planning:

SABACEK — To plan to plan to get together.

14. Concert tapes:

June-- — No June concert tape update.
$3700.00 for 100 copies for members only

December-- — $1100 for 100 copies / ca. $19.00 per tape.

15. Endowments:

SABACEK — Contacted Cultural Alliance.
Endowments specify a program.
Establish a special fund, vs an endowment.
Use money-market, etc.

WALDO — Endowment implies spend the interest.
We don't need a special thing each year.

16. Even Song:

REYNOLDS — Who, How, etc. to contact???

BRATRON — Will contact Glenn PRIVETTE.

REYNOLDS — What of song-book rehearsals?

17. Adjournment:

RETTENMAIER — Move that the meeting be adjourned.
CARRIED.

Meeting adjourned 5:00 P.M.

W. F. Rettenmaier, Jr.

W. F. RETTENMAIER, JR.
Secretary